

GROUP VISIT GUIDELINES

Please take a moment to read the following information which will help you and your group prepare for your visit.

All group visits must be booked in advance, as booked groups have priority and are allocated on a first come first serve basis. Please note that the galleries are able to accommodate a maximum group size of 30. If your group is larger than 20 people, we'll ask you to split into smaller groups while in the exhibition spaces.

Recommended teacher/student ratio

1:5 for students under 5 years old

1:10 for students under 11 years old

1:15 for students aged 11-16 years old

1:20 for students aged 16+

When visiting:

- There is a coach drop off/pick up bay directly opposite the entrance to The Edge. There is no parking for coaches on campus. Alternatively, there are regular bus services to and from the city centre.
- On arrival please report to the Box Office where a member of staff will meet you.
- The group leader(s) will be expected to stay with the group at all times and are responsible for the behaviour of their group, including any discipline required.
- We do not have locker facilities. Bags and backpacks are to be held by your side or worn on your front when in exhibitions spaces. In some instances, coats and bags may be left in our Resource room (at your own risk).
- Please note that food and drink is not permitted in the exhibition spaces.
- Many of the artworks are fragile and easily damaged. Please ensure that your group understands they are not allowed to touch the art, unless invited to do so by The Edge staff.
- Running is not permitted in the exhibition spaces.
- We do not have a dedicated lunch space for groups. Only food purchased in the café can be eaten at the café tables. Groups are welcome to use the grassed area in the Garden Terrace to eat their own packed lunches (weather permitting).
- Please note: unless otherwise stated photography for personal use (no flash) is permitted in our galleries.

Accessibility: We aim to welcome all visitors to our building and are fully accessible throughout, with lifts to all floors and disabled toilets. Guide and hearing dogs are welcome. Disabled parking is available in the car park directly in front of the building. People who hold blue badges can park free of charge. Toilets can be found on all floors, with the nearest to the galleries on the ground floor. When booking your visit, please advise us of any specific access requirements members of your group may have.

Risk assessments: available upon request to assist you when you are planning your visit. We recommend teachers and group leaders make a preliminary visit to The Edge to ascertain that the content of the exhibition is appropriate for their group and to make their own risk assessment. Alternatively, come along to the next Teachers' Evening to find out more.