

GROUP VISIT GUIDELINES

Please take a moment to read the following information which will help you and your group prepare for your visit.

All group visits must be booked in advance, as booked groups have priority and are allocated on a first come first served basis. Please note that the gallery can accommodate a maximum group size of 30. If your group is larger than 20 people, we may ask you to split into smaller groups while in the exhibition space.

Recommended teacher/student ratio

1:5 for students under 5 years old

1:10 for students under 11 years old

1:15 for students aged 11-16 years old

1:20 for students aged 16+

On arrival

- There is a coach drop off/pick up bay directly opposite the entrance to The Edge. There is no long stay parking for coaches on campus. Alternatively, there are regular bus services to and from the city centre.
- Please report to the Visitor Services Welcome Desk where a member of staff will meet you.
- If you are unexpectedly running late, please ring 01225 386777 to let us know.
- The group leader(s) will be expected to stay with the group at all times and are responsible for the behaviour of their group, including any discipline required.
- We do not have formal locker facilities. Depending on the exhibition bags and backpacks may not be permitted in the gallery space. We do have two small rooms that can be used for storing bags during a visit. You will be told if this is necessary when your booking is confirmed. If instructed by a member of staff, small bags may be held by your side or worn on your front when in exhibition space.
- We do not have a dedicated lunch space for groups. If you require an area or room for you to consume a packed lunch, please request this on the booking form. This is subject to availability, but we will try to accommodate you wherever possible. You will be notified either way once your booking is confirmed.
- Please note: only food purchased in the café can be eaten at the café tables. Groups are welcome to use the grassed area in the Garden Terrace to eat their own packed lunches (weather permitting).

Code of conduct

- Many of the artworks are fragile and easily damaged. Please ensure that your group understands they are not allowed to touch the art, unless invited to do so by The Edge staff.
- Running is not permitted in the exhibition spaces.
- Please note that food and drink is not permitted in the exhibition spaces.
- Mobile phones should not be used in the gallery.

- Groups will only be permitted to use pencil and paper in the gallery. No other drawing materials are permitted.
- Respect other gallery visitors
- Please note: unless otherwise stated photography for personal use (no flash) is permitted in our galleries.

Accessibility

- We aim to welcome all visitors to our building and are fully accessible throughout, with lifts to all floors and disabled toilets.
- Guide and hearing dogs are welcome.
- Disabled parking is available in the car park directly in front of the building. People who hold blue badges can park free of charge.
- Toilets can be found on all floors, with the nearest to the galleries on the ground floor next to The Edge Theatre.
- When booking your visit, please advise us of any specific access requirements members of your group may have.

Risk assessments

- Risk assessments are available upon request to assist you when you are planning your visit.
- Students always remain the responsibility of teaching staff.
- Visiting groups will be asked to have a register to hand, in the event of an evacuation/invacuation alarm.
- We recommend teachers and group leaders make a preliminary visit to The Edge to ascertain that the content of the exhibition is appropriate for their group and to make their own risk assessment.

Other opportunities

Why not combine visits? University of Bath offers Campus Visits to students in Year 10 and up. On a Campus Visit, students get to explore our university, experience teaching environments and learn about higher education. They'll be able to look around all the facilities and meet and work with current students. www.bath.ac.uk/guides/campus-visits-for-schools-and-colleges/

The Milner Centre for Evolution runs hands-on activities taking place in our undergraduate teaching labs. Students get the chance to use their state-of-the-art equipment and facilities. Among other activities, they will learn how to extract their own DNA, observe cells through a microscope and explore the diffraction of light. www.bath.ac.uk/campaigns/get-involved-with-our-educational-evolution-activities/